



# LookinBody Web

## Merging & Transferring Results



# Introduction

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This guide assists with merging and transferring results. This may be applicable when:

- 👤 A client tested on the InBody device using a new ID
- 👤 A client has tested on the InBody device using different ID's

You can merge and transfer results to the desired ID through the LookinBody website (LookinBody.com--insert hyperlink if possible).

After this has been done, the client's result history will be available for view in their Health Report on the LookinBody website and the InBody App.

## Items you will need:

- Computer/tablet with Internet connection.
- Compatible browser: Internet Explorer, Google Chrome, Firefox, or Safari.

**Estimated Time to Complete: 10 Minutes**

# Transferring Results From One ID to another



# Transferring Results From One ID to Another

## On the Computer:



Log in using your Administrator account  
(<https://usa.lookinbody.com/>)

### LookinBody

**Administrator Login**Staff Login

☐ Save Login ID

Login

[Find Password](#)

[Register](#)

#### Notice Board

[View more >](#)

Meet the new Lookin'Body	06.03.2020
Notice Open	12.24.2019

# Transferring Results From One ID to Another

Go to the Member List page and use the Search bar to search for the incorrect ID used.

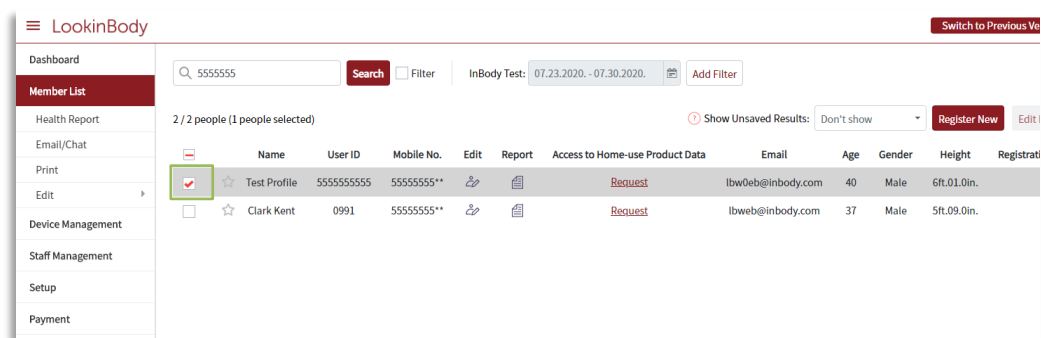
*\*To confirm the incorrect ID used, refer to the test history on the InBody device by selecting **06**. View/Print/Delete Data.*

The screenshot shows the LookinBody web interface. On the left is a sidebar menu with options: Dashboard, Member List (highlighted), Health Report, Email/Chat, Print, Edit, Device Management, Staff Management, Setup, and Payment. The main area has a search bar containing '5555555' with a green box around it and a 'Search' button. To the right of the search bar are filters for 'InBody Test' (07.23.2020. - 07.30.2020.) and an 'Add Filter' button. Below the search bar, it says '2 / 2 people (1 people selected)'. There are buttons for 'Show Unsaved Results' (set to 'Don't show'), 'Register Now', and 'Edit'. A table lists two members:

	Name	User ID	Mobile No.	Edit	Report	Access to Home-use Product Data	Email	Age	Gender	Height	Registrati
<input checked="" type="checkbox"/>	Test Profile	5555555555	55555555**	<a href="#">Edit</a>	<a href="#">Report</a>	<a href="#">Request</a>	lbw0eb@inbody.com	40	Male	6ft.01.0in.	
<input type="checkbox"/>	Clark Kent	0991	55555555**	<a href="#">Edit</a>	<a href="#">Report</a>	<a href="#">Request</a>	lbweb@inbody.com	37	Male	5ft.09.0in.	

# Transferring Results From One ID to Another

Select the member accordingly by clicking the Check Mark Box.



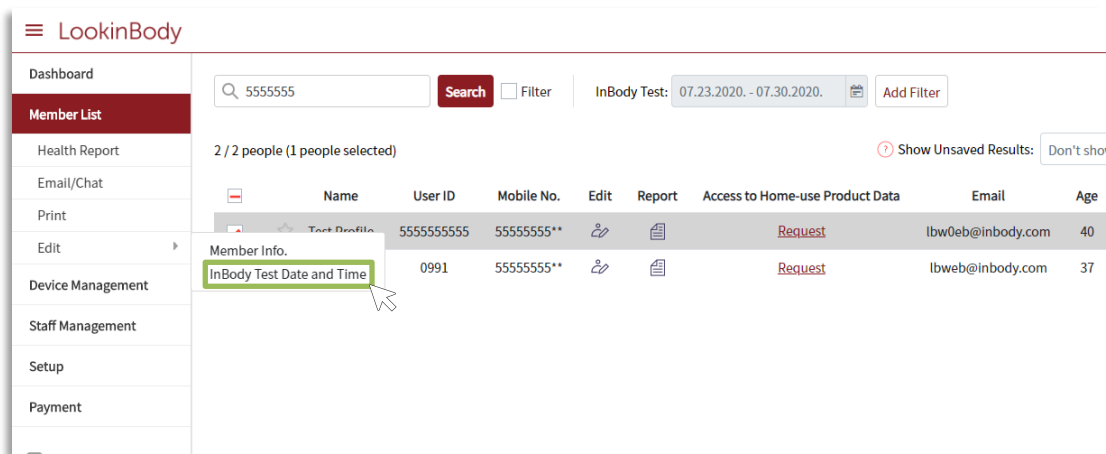
The screenshot displays the LookinBody web application interface. On the left is a sidebar menu with options: Dashboard, Member List (highlighted), Health Report, Email/Chat, Print, Edit, Device Management, Staff Management, Setup, and Payment. The main content area shows a search bar with '5555555', a 'Search' button, and a date range filter for 'InBody Test' from '07.23.2020' to '07.30.2020'. Below this, it indicates '2 / 2 people (1 people selected)'. A table lists two members:

	Name	User ID	Mobile No.	Edit	Report	Access to Home-use Product Data	Email	Age	Gender	Height	Registration
<input checked="" type="checkbox"/>	Test Profile	5555555555	55555555**			<a href="#">Request</a>	lbw0eb@inbody.com	40	Male	6ft.01.0in.	
<input type="checkbox"/>	Clark Kent	0991	55555555**			<a href="#">Request</a>	lbweb@inbody.com	37	Male	5ft.09.0in.	

At the top right of the interface is a 'Switch to Previous View' button. At the bottom right of the table area are buttons for 'Show Unsaved Results: Don't show', 'Register New', and 'Edit'.

# Transferring Results From One ID to Another

Click **Edit**, then select **InBody Test Date and Time**.



The screenshot shows the LookinBody web application interface. On the left is a sidebar menu with options: Dashboard, Member List (highlighted), Health Report, Email/Chat, Print, Edit, Device Management, Staff Management, Setup, and Payment. The main area displays a search bar with '5555555', a 'Search' button, a 'Filter' checkbox, and an 'InBody Test' date range of '07.23.2020. - 07.30.2020.' with an 'Add Filter' button. Below this, it says '2 / 2 people (1 people selected)' and a 'Show Unsaved Results: Don't show' link. A table lists two members. The first member is selected, and a dropdown menu is open under the 'Edit' column, showing 'Member Info.' and 'InBody Test Date and Time' (highlighted with a green box and a mouse cursor). The table has columns: Name, User ID, Mobile No., Edit, Report, Access to Home-use Product Data, Email, and Age.

	Name	User ID	Mobile No.	Edit	Report	Access to Home-use Product Data	Email	Age
<input checked="" type="checkbox"/>	Test Profile	5555555555	55555555**			<a href="#">Request</a>	lbw0eb@inbody.com	40
<input type="checkbox"/>		0991	55555555**			<a href="#">Request</a>	lbweb@inbody.com	37

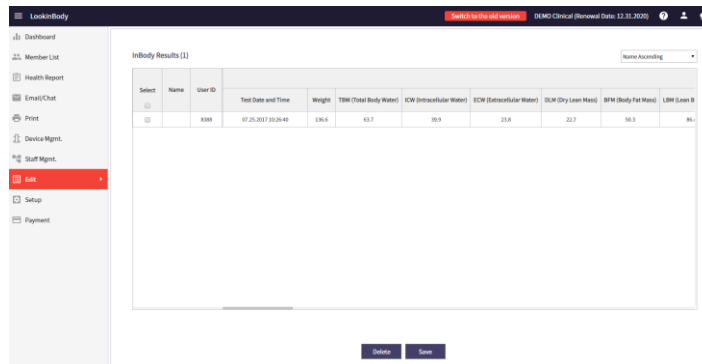
# Transferring Results From One ID to Another

On the InBody Test Date and Time sheet,

- Double click on the User ID cell, then type in the correct member ID.

Press Enter on your keyboard to confirm.

*You can also delete the result by clicking on the Check Mark Box of such result, then click “Delete.”*



Link

InBody Results (1)

Select	Name	User ID	Test Date and Time	Weight	TBM (Total Body Water)	ICW (Intracellular Water)	ECW (Extracellular Water)	DLM (Dry Lean Mass)	BFM (Body Fat Mass)	LBW (Lean Body Mass)
<input type="checkbox"/>		8988	07.25.2017 10:30:48	136.4	63.7	39.9	23.8	22.7	50.3	86.1

Delete Save

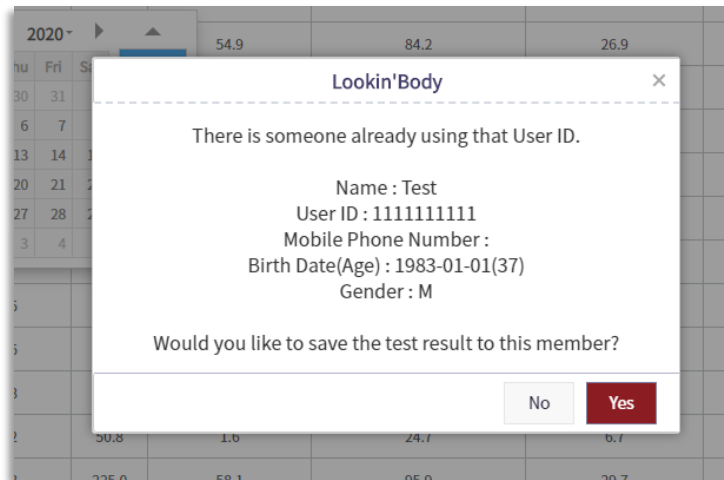
InBody Results (19)

Select	Name	User ID	Transfer/Merge InBody Result(s)						
			Test Date and Time	Weight	BFM (Body Fat Mass)	SMM (Skeletal Muscle Mass)	BMI (Body Mass Index)	PBF (Percent Body Fat)	InBody Model
<input type="checkbox"/>	Test Profile	5555555555	08.03.2020 10:47:19	198.3	47.4	85.8	26.2	23.9	270
<input type="checkbox"/>	Test Profile	5555555555	06.22.2020 08:58:06	203.6	54.9	84.2	26.9	26.9	270
<input type="checkbox"/>	Test Profile	5555555555	06.22.2020 08:54:22	203.7	55.3	84.0	26.9	27.1	270
<input type="checkbox"/>	Test Profile	5555555555	06.22.2020 08:51:57	203.5	54.5	84.2	26.9	26.8	270
<input type="checkbox"/>	Test Profile	5555555555	06.08.2020 15:22:15	205.4	53.3	86.0	27.1	26.0	270

# Transferring Results From One ID to Another

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A confirmation window will appear.  
If the information is correct click on **Yes**



# Transferring Results from 1 ID to Another

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Click **OK** to save the changes (shown right).

Repeat the process if additional results need to be transferred.



# Transferring Results from One ID to Another

After transferring the result(s), the transfer can be verified by searching for the member(s) on the Member List page and viewing the transferred result(s) in the Health Report(s) (shown right).

The screenshot displays the LookinBody interface. On the left is a sidebar menu with options: Dashboard, Member List (selected), Health Report, Email/Chat, Print, Edit, Device Management, Staff Management, Setup, and Payment. The main area shows a search for 'Clark Kent' with filters for 'Name, ID, or Mobile No.' and 'Location: DEMO Clinical'. A table lists 30/419 people, with Clark Kent (ID 0991, Mobile 55555555) highlighted. A green circle around the 'Report' icon for Clark Kent has a green arrow pointing to the right-hand screenshot.

The right-hand screenshot shows the 'Results Sheet' for Clark Kent (Age 37 / Male / 5ft.09.in.) for the test date 06.22.2020 08:58. It displays various body composition metrics and charts.

**Results Sheet Data:**

ID	Height	Age	Gender	Test Date / Time
0991	68.01 in.	40	Male	06.22.2020 08:58

**Body Composition Analysis:**

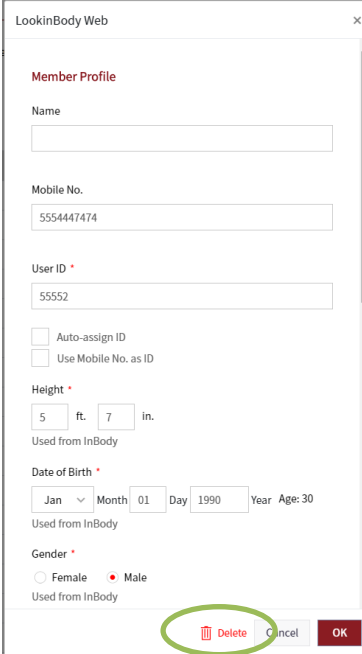
Metric	Value
Total amount of water in body	108.9
Lean Body Mass	148.0 lbs
Basal Metabolic Rate	1820 kcal
Body Composition Analysis	Body weight is the sum of Body Fat Mass and Lean Body Mass, which is composed of Dry Lean Mass and Total Body Water.
Muscle-Fat Analysis	Compare the fat levels of Skeletal Muscle Mass and Body Fat Mass. The larger the Skeletal Muscle Mass, the more fat is in the body. Fat Mass, the larger the body is.
Obesity Analysis	Obesity is a medical condition characterized by excess body fat. BMI is a medical condition used to determine obesity by using height and weight. BMI is the percentage of body fat compared to body weight.
Segmental Lean Analysis	

**Body Composition History:**

Weight (lbs)	Skeletal Muscle Mass (lbs)	Lean Body Mass (lbs)
210.0	90.4	150.1
210.0	95.0	165.4
225.0	95.9	166.9
50.8	24.7	49.2
125.0	68.1	121.3
119.9	65.5	116.4
125.0	68.1	121.3
40.1	18.3	38.8
206.2	85.1	150.6
203.8	85.5	150.6
205.4	86.0	152.1
203.5	84.2	149.0
203.7	84.0	148.4
203.6	84.2	148.8

# Transferring Results from One ID to Another

If the incorrect ID will no longer be used and should not be displayed in your database, go to the incorrect ID member profile and Delete the ID (shown on right).



The screenshot shows a web browser window titled "LookinBody Web". Inside is a "Member Profile" form. The form contains the following fields and options:

- Name:** A text input field.
- Mobile No.:** A text input field containing "5554447474".
- User ID \*:** A text input field containing "55552".
- ☐ Auto-assign ID
- ☐ Use Mobile No. as ID
- Height \*:** Two input fields for "5" ft. and "7" in.
- Used from InBody
- Date of Birth \*:** A date picker showing "Jan" for the month, "01" for the day, and "1990" for the year. The age is listed as "30".
- Used from InBody
- Gender \*:** Radio buttons for "Female" and "Male", with "Male" selected.
- Used from InBody



At the bottom of the form, there are three buttons: "Delete" (with a trash icon and circled in green), "Cancel", and "OK".

# Additional Information



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**While test results can be transferred from one ID to another,**

-  Test results cannot be edited.
-  If the test was taken with an incorrect height, the test should be retaken with the correct height.

**If a client used another client's active ID:**

-  Such results will be flagged as Unsaved Results due to a mismatch in profile information.
-  Review the Temporary Database Guide for further assistance.

**For any issues or questions, please feel free to contact the support team for assistance.**

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**LookinBody Web  
Support Team**



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